



GOVERNMENT POLYTECHNIC, KOLHAPUR
(An Autonomous Institute of Govt. of Maharashtra)



Vidya Nagar Kolhapur – 416 004.

Phone No. 0231-2521038(Office) 0231-2521016(Fax)

Website – gpkolhapur.org.in

Email -gpkolhapur@yahoo.com

APPLICATION FOR THE RECEIPT OF THE DIPLOMA CERTIFICATE

I, the undersigned, wish to receive the Diploma Certificate **in Person in Institute**
My particulars are as follows:

Photograph

SEAT NO	YEAR OF PASSING Summer/Winter :	% MARKS & CLASS	BRANCH
---------	------------------------------------	-----------------	--------

1. _____ (SURNAME) _____ (FIRST NAME) _____ (FATHER'S NAME)
(Name / Surname must be as per the record while admitted in the Institute)

2. Address For Correspondence :- _____
_____ PIN _____

3. e-mail Address: _____ Mobile No: _____

4. Mode of Payment:

IF BY CASH/Online – Receipt No./Trans.ID Date:	IF BY DD: Number & Date: (DD amount must be ` 350 /- irrespective of receiving Certificate in Person / Absentia)
--	---

5. Fee Paid:

IN PERSON 300/-	IN ABSENTIA 350/-	Dated Signature of Cashier :
--------------------	----------------------	---------------------------------

6. Important Instructions for Students:

1. Application Certificate fees paid Online / by Cash:300 /- and if paid by Demand Draft 350 /-
2. **Documents to be submitted**
 - **DD drawn in favor of "PRINCIPAL, Government Polytechnic, Kolhapur"**
(DD amount must be ` 350 /- irrespective of receiving Certificate in Person or Absentia)
 - **Attested photocopy of statement of marks.**
 - **Three passport size photograph.** (One to be pasted on the form & others to be enclosed with Name & Seat Number on reverse side of Photograph.
3. **Forms with incomplete entries and without required fees/ DD will not be accepted.**
4. Candidates must carry their Identity Proof and print out of application form with them at the time of receiving Certificate.
5. Diploma Certificate can be collected from the Institute up to the **One Year** from the date of current convocation and there after additional **Fee / Charges** may be applicable as per **Rule**
6. For details **and to download Application Form**; please visit the web site www.gpkolhapur.org.in

I declare that this information submitted by me is true to the best of my knowledge and I agree with the rules of Convocation. I am also aware that the information submitted by me shall be verified with the current records available with G P Kolhapur and on verification the conferring Diploma shall be awarded to me. I have carefully read the above instructions, visited the web site & agree with the same.

Recipient's Signature